

APPLICATION FORM FOR AFFILIATION

(Non – PMKVY)

Version 2.0

By

Security Sector Skill
Development Council (SSSDC)



Empowering the Private Security Sector

GENERAL INSTRUCTIONS

1. The link to the application form will be available via SSC website which can be downloaded.
2. Copies of all the relevant documents should be attached with the application form and send it in form of hard copy to SSSDC office.

APPLICATION FOR AFFILIATION FOR THE FOLLOWING JOB ROLES (AS PER QUALIFICATION PACKS):

S. No	Job Roles
1	
2	

Section 1: Institution and Management Profile

1. Name of the Institution:

2. Whether NSDC funded – Yes No

3. Contact Details of the

Institution: Corporate Address	
Phone Number with STD code	
Mobile Number	
Fax No.	
Email of Director(s)	
Website Address	

(Attach list of centre(s) along with address and SPOC details as Enclosure 1)

4. Fee Details:-

- Application fee: - **INR 7000** per center. (DD No _____ dated _____).
- Inspection fee for: - **INR 2000** (For Metro Cities) or **INR 4000** (Non-Metro Cities). (DD No _____ dated _____).

PLEASE NOTE: -

- **Mode of payment should only be Demand Draft.**
- **Demand Draft should be in favor of "Security Sector Skill Development Council".**
- **Demand draft must be sent along with the form, failing which the application will not be processed.**
- **1 Demand draft can be send for application fee & inspection fee.**
- **Application fee is not refundable.**
- **Affiliation fee of INR 6000 per Job Role will be charged after the inspection of the center which will be taken after the inspection of the training center.**

5.

Tan No.	
Pan No.	

(Attach photocopy of the PAN card and last IT return as Enclosure 2)

6. Is the Institute affiliated with any other Sector Skill Council?

Yes No

If Yes, Please mention the following:

Name of the Sector Skill Council(s)	
Jon Roles	

Date of Affiliation

(Attach Affiliation certificate as Enclosure 3)

7. Is the Institute, member of regulatory body or any association?

Yes No

If Yes, Please mention the following:

Name of the Regulatory Body with which affiliated	
Affiliation No	
Year of Affiliation	
Validity of affiliation	

(Attach Affiliation certificate as Enclosure 4)

8. Educational Qualifications and Experience of the Director/s

Name of the Director (s)/ CEO	Educational Qualifications	Overall Work Experience (in years)	Prior Experience in the Skills Training Space	Key Achievements in the Skills Development

9. Details of the Operation Head and the Affiliation Coordinator of the Training Provider

Name of the Operations Head and Affiliation Coordinator	Educational Qualifications	Overall Work Experience (in years)	Prior Experience in the Skills Training Space	Key Achievements in the Skills Development

Section 2: Training Operations - Processes

10. Details of the Trainer(s) Certified by SSSDC

S. No	Name	Rank (if any)	Academic Qualification	Training Certificate Number	Industry Experience	Instruction Experience	Regular/Visiting

(Attach trainer's certificate(s) as Enclosure 5)

11. Have the Trainers undergone any specialized training?

Yes No

If Yes, Please mention below:-

12. In order to gauge your potential for mobilisation for Skill Development.

Answer the following question:-

Aspect	Yes/No	Remarks
Source of mobilisation?		
How the mobilisation would be carried out by the Training Provider?		

13. Infrastructure availability:

Aspect	Details	Remarks
Building Own/Rented/ On Lease		
Area of Institute Premises		
Size of classroom(s)		
Number of Classrooms		
Size of Labs		
Number of Labs		
Drinking water (Yes/No)		
Power backup (Yes/No)		
Separate toilet for Boys and Girls (Yes/No)		
Provision of transport facility, if applicable (Yes/No)		

14. Training equipment's held:

TRAINING EQUIPMENT FOR LAB/DISPLAY (ALL ARE MANDATORY)

S.No	Equipment	Quantity	Yes/No
1	Computer	1	
2	Projector With Screen	1	
3	White Board/Black Board	1	
4	Lecture Stand With Laser/Wooden Pointer	1	
5	Student Sitting Furniture(Chairs And Table)/ Chairs With Writing Surface	30	
6	Full Length Mirror	1	
7	Traffic Cone	2	

8	Whistle	1	
9	Fluorescent Signs	1	
10	Fluorescent Jacket	1	
11	Under Vehicle Inspection Mirror	1	
12	Door Frame Metal Detector	1	
13	Hand Held Metal Detector	2	
14	CCTV Camera	1	
15	Digital Video Recorder	1	
16	Monitor	1	
17	Cables and Connectors	1	
18	Aadhar Enabled Biometric Attendance System	1	
19	Walkie Talkie	4	
20	Key Box(Original And Duplicate Key Box)	1	
21	Safety Boots	1	
22	Helmet	1	
23	Harness-Full Body	1	
24	Harness-Half Body	1	
25	One way mask	1	

26	Fire Extinguisher ABC Type 9 Ltrs	1	
27	Fire Extinguisher CO2 Type 9 Kg	1	
28	Fire Extinguisher DCP Type 5 Kg	1	
29	Fire Extinguisher Foam 9 Ltrs	1	
30	Sand And Water Bucket	4	
31	Fire Hook	1	
32	Fire Beater	1	
33	Fire Axe	1	
34	Fire Hammer	1	
35	Smoke Sensor	2	
36	Heat Sensor	2	
37	Response Indicator	1	
38	Sprinkler	1	
39	Model of Fire Alarm System	1	
40	Fire Hydrant Valve	1	
41	Fire Hose with Nozzle and Coupling	1	
42	Fire Reel	1	
43	Fire Fighting Practice Tray of Minimum size 3'x3'x1'	1	
44	First Aid Box(Bandaid, antiseptic cream, burnol, thermometre)	1	
45	Medical First Aid Splint	1	
46	Medical Emergency Stretcher	1	
47	Rescue Ladder (Aluminium Collapsable)	1	

48	Rescue Rope 1/2 inch thick , 20 Ft length	1	
49	High Beam Torch	1	
50	Security Guard Uniform	1	
51	First Aid Chart	1	
52	Drill Chart	1	
53	Fire Fighting Chart	1	
54	Rank and Badges Military and Police Chart	1	
55	Weapons Pistol and Rifle Chart	1	
56	Traffic Signs Chart	1	
57	Drill/ Pt Ground(60" X 40")	1	
58	Vertical Rope (2.5 inch circumference) and 20 Ft length	1	
59	Key Register	1	
60	Patrol and Incident Record Register	1	
61	Visitor Register	1	
62	Material In/Out Register	1	
63	Personnel In/Out Register	1	
64	Vehicle In/Out Register	1	
65	Duty Roster	1	
66	Driving License-Sample	1	
67	Aadhaar Card-Sample	1	
68	Voter ID Card-Sample	1	
69	Company ID Card-Sample	1	
70	Attendance Register	1	
71	Technical Equipment In/ Out Register(Indicating date of purchase , invoice No , Make and Model No)	1	
72	Training Faculty Register (indicating Faculty Qualification etc)	1	

73	Trainees Placement Register	1	
74	Trainers / Facilitators Manual	1	
75	Lesson Plans for each NOS -01 per NOS	1	
76	Programme Schedule	1	
77	Record of Past Trainees and those Undergoing Training	1	

15. Outdoor Training: - Following outdoor training facilities are available in the center:-

S.No	Name of the Obstacles	Yes/No
1	Zig Zag Balance	
2	Vertical Rope (2 inch diameter) 20 feet	

16. Checklist:

List of Enclosures	Enclosed	
List of Centre(s) Applying for	Yes <input type="checkbox"/>	No <input type="checkbox"/>
PAN and IT Return	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of Affiliation Certificate (if any)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Details of Trainer(s)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Availability of Drinking Water	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Health and Sanitary Conditions	Yes <input type="checkbox"/>	No <input type="checkbox"/>

CERTIFICATE

It is certified that all information provided is correct & this Training Center will not participate in any projects related to PMKVY 2.

Date:

Place:

Signature